

1. Operational disassembly Friday, May 10, 2024

- ❑ We remind you that on Friday, May 10, the last day of this edition of HISPAC 2024, the show ends at 4:00 pm. You will be able to remove the material from your stand **by hand**, from 16:30h to 24:00h, through the pedestrian doors of the pavilions. We advise you to prepare and pack your material by hand in order to facilitate the clearance of the pavilions during this time.
- ❑ **It is strictly forbidden to dismantle stands and access will only be allowed with an EXHIBITOR'S pass.**
- ❑ Vehicles are allowed to enter the venue through gates 1 and 4 but NOT inside the pavilions.
- ❑ Once the show is over, the aisle carpet will be removed for recycling. From 6:00 p.m. onwards, our supplier RESA will proceed to deliver the packaging.

2. General rules for disassembly

In order to facilitate the removal of goods and dismantling of the Show, please comply with the following regulations:

- ❑ We remind you that on Friday, May 10, the last day of this edition of HISPAC 2024, the show ends at 16:00h. Exhibitors are REMINDED that in order not to damage the image of the show in the eyes of buyers attending, on Friday, May 10, the stand may not be abandoned, left unattended or without product, voluntarily and without force majeure, before the time established by the Organization for the end of the show, i.e. at 16:00 hours.
- ❑ You will be able to **remove the material from your stand by hand, from 16:30h to 24:00h**, through the side doors of the pavilions. **Personal and valuable items must be removed at this time.** We advise you to prepare and pack the hand material to facilitate the removal from the pavilions during this time. Likewise; and due to its enormous importance, we recommend all exhibitors to **take extreme security measures and control of their products on display**, as well as their correct packing and storage to avoid any type of theft and subtraction of the same.
- ❑ We remind you that in order to guarantee the optimal functioning of the fair on May 10, it will be strictly **forbidden to dismantle and remove the merchandise by hand before 4:00 p.m.** to ensure the safety of people and the theft of products.
- ❑ To avoid this situation, Resa Logistics (e-mail: info@rxl.es Tel.: 93 233 48 89) will provide exhibiting firms with the possibility of contracting a larger storage capacity to guarantee the safeguarding of their goods and their removal.
- ❑ **The electrical circuits and compressed air will remain open until 22:00h on the 10th.**
- ❑ It is the responsibility of the company performing the dismantling to check, prior to the start of the work, that there is no voltage in the entire work area of its stand.
- ❑ Work on low voltage electrical installations must be carried out by authorized low voltage installers, both for assembly and disassembly.
- ❑ We recommend exhibitors to leave the machinery properly disconnected.
- ❑ If you need electrical service during dismantling, we remind you that the dismantling panels provided by the hall are at your disposal. If you have any special needs, please contact the Customer Services office.

3. Dismantling from May 11 onwards

- ❑ Dismantling hours will be from **08:00h to 20:00h**. Please note that from **08:00h on May 11, all vehicles of the decorating companies will be allowed access to start the dismantling of the stands.**
- ❑ The dismantling of the **stands packs**: Standard, Advanced and Premiumpack **will start at 12:00h**. We remind you that all decorations/vinyls contracted from outside the official suppliers of Fira Barcelona that have been used in the structure of the stand must be removed at the end of the fair, leaving the stand as it was delivered. Otherwise, the exhibitor will be charged for the removal work.
The use of Blue Tack is recommended as it does not leave any residue on any surface.
- ❑ The dismantling will end on May 14 at 8:00 pm in Pav.2 and on May 15 at 8:00 pm in Pav.3.